



# EIGHTH AVENUE PLACE

## Service Elevator Booking Form



### Rules and Pertinent Information

#### Elevator Dimensions

East Tower SE2:

5'-9 3/4" Wide by 7'-11" Deep by 10'-0" High.

There is a 2'-1" Wide by 12'-0" High opening in back of elevator for oversized items.

West Tower SE2:

5'-9 3/4" Wide by 7'-11" Deep by 10'-0" High.

There is a 2'-1" Wide by 12'-0" High opening in back of elevator for oversized items.

#### Hours

Monday to Friday bookings can only take place from 6:00 PM to 6:00 AM

Saturday and Sunday bookings are available anytime throughout the day.

#### Booking Details

Tenant Company Name: \_\_\_\_\_

Date of Booking: \_\_\_\_\_

Booking Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_ Number of Hours: \_\_\_\_\_

Please list all contractors who will be using the Service Elevators:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

I \_\_\_\_\_ (*Authorized Tenant Contact Name*) hereby acknowledge that Hines Canada Management Co. II ULC is not liable for any damages resulting from use of the Service Elevators.

**Authorized Tenant Contact** (*signature*): \_\_\_\_\_

#### Property Management Office Use Only

**Service Elevator Booked:** \_\_\_\_\_ **Date Confirmed:** \_\_\_\_\_

**Hines Authorization:** \_\_\_\_\_